



Playford Alive Initiatives Fund Funding Guidelines Booklet

Round 4

Download an application form and guidelines from the Playford Alive web site www.playfordalive.com.au or telephone: Chris on 8256 0456

Closes: 21 October 2011

1.0 INTRODUCTION

The Playford Alive Initiatives Fund is designed to provide grants that support a range of projects and initiatives which protect and enhance the social, economic and environmental well being of the community.

The Playford Alive project covers the northern suburbs of Smithfield Plains, Davoren Park, Munno Para, Munno Para West and Andrews Farm. This guide was developed for community groups and organisations that are located within, or on the periphery of the project area that wish to implement a project that will be of positive benefit for residents (map of project area is attached).

The Fund conducts **funding rounds annually** and all applicants must complete a Playford Alive Initiatives Grants application form.

2.0 CONTEXT: PLAYFORD ALIVE COMMUNITY IN TRANSITION PLAN

The Playford Alive Community in Transition plan encourages organisations to work in partnership to support members of the community to enjoy the benefits of social and economic inclusion.

Therefore it is essential that submitted projects address one or more of the following focus areas;

Focus Area 1 - Engaging the Community

Focus Area 2 - Building Community Capacity

Focus Area 3 - Young People and Community Connection

Focus Area 4 - Pathways to Employment

A two-page summary of the Community in Transition Plan will be provided for your information. The whole document can be downloaded at www.playfordalive.com.au

3.0 FUNDING LEVEL

The Initiatives Fund has allocated a total of **\$100,000** to fund projects in this round. There is no restriction on the amount that an organisation can seek to apply for providing it is within the overall amount of funding available.

The Fund will usually provide one-off project funding; however there is the opportunity at the discretion of the Fund Management Board to agree to fund an individual project for up to 3 years. However, ongoing funding will be subject to that organisation meeting agreed annual objectives.

4.0 AIMS OF THE FUND

The aim of the Fund is to encourage support locally based community projects or activities that make a positive contribution to the integration of the existing and incoming community located within or on the periphery of the Playford Alive Urban Renewal Project area.

This is achieved by providing funding that can be used;

- as seed funding for new projects or extension of existing projects
- as match funding with other funding bodies, contributions
- to enhance the volunteer base and ongoing revenue raising capacity of organisations

- establish, provide, enhance, develop or expand services, programs, activities, facilities, resources, and equipment provided for the community

5.0 OUTCOMES

The Fund aims to support local groups/organisations delivering services and programs which achieve a large range of social and practical outcomes for the community, including:

- Supporting and strengthen community groups.
- Supporting and encourage volunteering
- Increasing and enhancing community participation
- Supporting Arts and Cultural Development.
- Promotion of healthy lifestyles in particular projects which increase access to leisure, recreational and sporting opportunities.
- Encouraging a partnership approach that builds a safe community.
- Supporting learning opportunities that meet local community needs.
- Promotion of a positive image of the Playford Alive project and the community.
- Supporting the creation of local employment opportunities in the Playford Alive project area
- Developing life management skills
- Addressing issues of special needs groups
- Delivery of community infrastructure

6.0 ELIGIBLE ORGANISATIONS

Can my group apply for a grant?

Eligible organisations are;

- Local groups, non-governmental organisations that deliver projects, programs around social welfare and help for disadvantaged individuals, families and communities in need.
- Local/State Government is eligible if they are the sponsor of a separately managed community group or program.

All eligible organisations will have to;

- Demonstrate its own contribution to the project in the form of either a monetary contribution; showing any other grants that they have secured; in kind support or volunteer time e.g. number of hours of volunteer time that is contributed to the project etc.?
- Show that they have the capacity to effectively manage the financial responsibilities, and the skills to deliver the project (if not another organisation will need to act in this role on your behalf)
- Be an incorporated body (it may still be eligible for funding if it is sponsored by an incorporated body or legal entity, which accepts responsibility for the funded project).
- Have an Australian Business Number (ABN) to be eligible to receive funding (if your organisation does not have an ABN then another organisation will need to act in this role on your behalf)

7.0 PROJECT CRITERIA

As part of the assessment process preference will be given to projects that shows;

- a strong partnership approach
- that the project is sustainability after funds from the Playford Alive Initiatives Fund have been used
- match funding in the form of;
 - the number of hours that volunteers will put into the project
 - money that has already been raised towards the total cost of the project

Please note that meeting the priority criteria does not necessarily guarantee success due to possible over subscribing or discretion of the Fund Management Board.

8.0 INELIGIBLE APPLICATIONS

Funding will **not** be provided for:

- Projects which have already commenced or have been completed.
- For project costs that have already been incurred.
- Organisational costs such as utility bills, rent or ongoing salary costs.
- Application for funds to upgrade a privately owned building or minor capital works
- Applications from Public or Private Educational Institutions (except in an auspice role)
- Applications from organisations which receive significant funding from a State or Federal Government source (except in an auspice role)

9.0 ACQUITTAL AND EVALUATION OF GRANTS

On completion of the project recipients will be required to:

- Expend the grant monies on the approved project as outlined in the successful grant application. **The organisation must seek prior authorisation from the Executive Officer for any variation to the intent of the original grant purposes.** Any unspent funds must be returned to the Playford Alive Initiatives Fund at the end of the grant period unless prior approval has been sought.
- Complete a Project Report and Acquittal form showing how funds were spent, and outline the activities and outcomes of the project.
- Any equipment purchased through the Playford Alive Initiatives Fund valued at \$300 or over remains the property of the Playford Alive project and must be returned should the group become non-functional.

10.0 COMMUNITY GRANTS UNDER \$500

In addition to the two rounds per year there also exists the opportunity for organisations to apply for a small grant under \$500.00 at any time throughout the year.

The process is exactly the same as outlined above, however an important difference is that;

- The application will be determined on an individual basis by the Executive Officer and the applicant will be informed of outcome within seven working days of receipt of the application
- All Projects must be completed **within 12 months** (unless approval for an extension is given) and then be acquitted.

What happens after your application has been approved?

- Once an application has been received you will receive a letter notifying you of this
- Once an application has been assessed you will be notified by the Executive Officer of the decision

Useful Tips for Grant Applications

- Before starting your application, read the application guidelines carefully.
- Check your eligibility in the guidelines.
- When answering questions, always refer back to the advice in the guidelines. Keep your answers accurate, clear and concise, and make sure they directly relate to the questions. When describing what your organisation does, ensure that you provide examples of the activities performed by volunteers.
- Think carefully about the purpose and the amount of grant money you request. The amount you request may affect how likely your application is to receive funding.
- Read over your answers before submitting your application (whether by post or online).
- Following these tips in no way guarantees you will be successful in future funding rounds.

Auspice Role

This means that another organisation would agree to act as a “Banker” for the grant and to acquit the grant on behalf of your group. This needs to be in place **before** you lodge your application.

Please note that the Playford Alive project is not able to find an auspice organisation on your behalf.

Any Questions?

If you have a query or if you are unsure about any information contained in this letter or would like to discuss your application further please do not hesitate to contact Chris Pietruszka on 8256 0456 or by email cpietruszka@playford.sa.gov.au who will advise you on how best to proceed.

PLAYFORD

Alive



Community in Transition Plan

Summary

The Community in Transition Plan “Bringing People Together” is a plan which complements the *Playford Alive* project.

A significant amount of money is being spent on infrastructure, new schools, housing, roads and recreation areas, all forming part of the *Playford Alive* project. As the project progresses and new residents move into the area there will be a new energy to the community. It is important the community are engaged and provided with opportunities to participate in the development of the area.

Focusing on working in partnership, the Community in Transition Plan ensures the community feels confident in participating and are able to benefit.



Focus Areas

- Engaging the Community
- Building Community Capacity
- Young People and Community Connection
- Pathways to Employment



Linking people physically, socially and economically is critical to the success of the entire region. The Community in Transition Plan focuses on increasing the number of people participating in their community by connecting residents to each other, to the *Playford Alive* project and to community and employment initiatives.

The plan was developed with representatives from local, state and federal government departments, non government sector and the community. The community working group was very important in this and was a key player in the development of this plan



Government of South Australia

The Playford Alive project is a partnership between the State Government (Land Management Corporation and the Department for Families & Communities), the City of Playford and the local community.



Engaging the Community

Activities that aim to build and support the integration of the Community including the establishment of the Playford Alive Initiative fund, a welcome to community process and opportunities for residents to get involved and have a say in the Playford Alive project. Ensuring people are aware of what's going on in their community is an important part of Playford Alive. As part of Community Building, new ways to increase engagement of families and aboriginal residents will be developed.

Increasing opportunities to participate in community activity, sport and recreation in the area. Ensuring residents from all age groups and interests have the opportunity to be involved in projects ranging from sport or art orientated projects to a community garden proposal.

Working in partnership with the community to develop and implement programs and initiatives like Safer Community Strategy and Designing Out Crime that will further strengthen the positive outlook of the community.

Pathways to Employment

Live training sites within the project will be used to develop employment skills. Relationships with partner agencies will be fostered to encourage investment and a commitment to local training and employment.

Develop and strengthen relationships with industry, registered training organisations and government agencies to ensure training and employment opportunities in the project.

Building Community Capacity

Volunteers are an important component of a healthy community. A range of activities and programs will be implemented to identify and reward community members currently volunteering, as well as providing support and guidance for any community member interested in volunteering. Sporting clubs and young residents will be a focus.

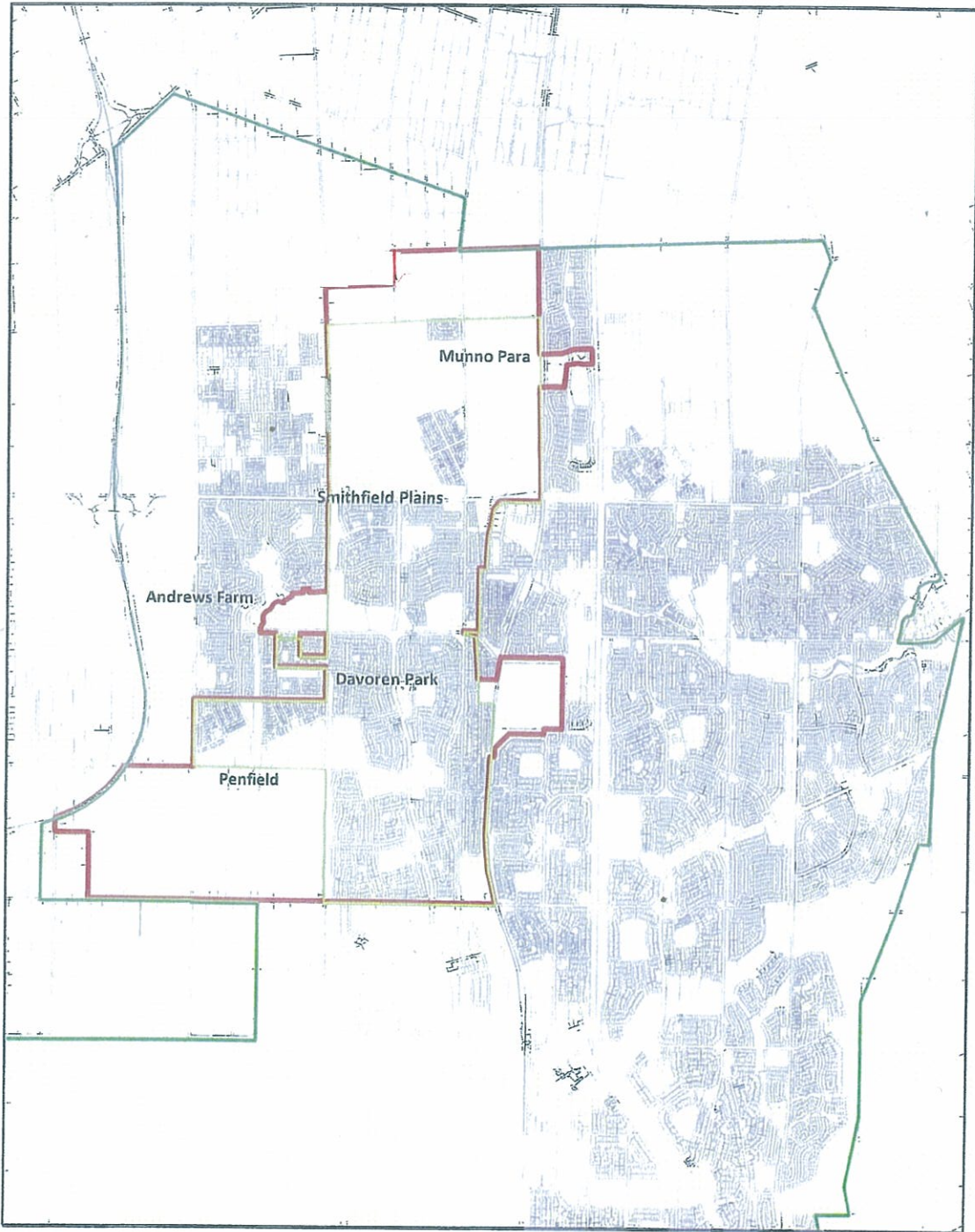
Initiatives that develop and strengthen the capacity of parents and carers as well as providing opportunities for families and individuals to participate. Health and well being programs that link schools, the community and young people will be an important part of the plan.

Young People and Community Connection

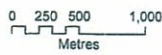
With new schools being built in the area, relationships and alliances between schools, the community and Government departments will be strengthened. Initiatives that foster a positive learning environment will be developed including a science fair for primary schools and the Edible Classroom project.

Building and developing engagement and participation opportunities for young people is important to ensure young people are able to contribute to the Playford Alive project. Programs using sport to encourage skill development, teamwork and leadership skills will be utilised. Art based initiatives and employment training programs will ensure young people are engaged in a positive manner.

MAP OF PLAYFORD ALIVE PROJECT AREA BOUNDARIES



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Playford Alive - project boundaries

- Original Playford Alive 2006
- Current Playford Alive 2009
- NEXY alignment
- Urban Growth Boundary - 30 year plan



Information prepared August 2010 by the Land Management Corporation